

Beads Inc. Donation Request Form

Please email completed form to: info@beadsinc.com

- Please type/print clearly and completely. Completion of this form does not guarantee a donation.
- Due to the high volume of donation requests, only those received at least 10 days prior to the event will be considered.
- We wish you the best of luck with your upcoming event.

Today's Date _____ Event Date and Time _____

Name of Organization _____

Please select: For Profit Business ___ Charity ___ Church ___ Civic ___ School ___ Other: _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Website _____

Contact Name _____ Contact Phone _____

Contact Title _____ Contact Email _____

Event Name _____ Event Sponsor/Underwriter _____

Event Location/ Address _____

Event description (Please be specific, who benefits, the cause, etc.)

Estimated Number of Guests _____ Event/Ticket Price _____ (if these apply)

Donation Request: _____ Date Needed: _____

Donations to be used for (silent auction, door prizes, etc.)

Have we provided a donation to your organization in the past? ___ Yes ___ No

If yes, what items and when? _____

Will there be pre-event advertising ___ Yes ___ No

Will Beads Inc be featured in these? if so how? _____

Generally Beads Inc cannot provide delivery/mailing of donated goods. It is our policy that all Donations must be picked up in person, during regular business hours, at our retail store. A representative from your group will be asked to sign for the items received at that time.

Will you organization be able to arrange for pick up? ___ Yes ___ No